



CoBro Consulting Match Data Layout

This document provides information for you about data submitted to CoBro Consulting for upload to the CompassMatch System. Some data is required, and some is optional. Please review the data elements carefully and contact CoBro Consulting Technical Support if you have any questions.

Files can be uploaded via the **Data Center** within the Compass System. If you need access to the Compass System and Data Center, please contact CoBro Consulting Technical Support or contact your GEAR UP Director or GEAR UP Data Coordinator. If you are unable to provide electronic data in the format specified, or need assistance with your data upload, please contact CoBro Consulting Technical Support at: support@cobroconsulting.com

Match

Uploads due at the beginning of the school year.

Field Name	Definition	Opt/Req	Properties	Example	Notes
EmpID	Contributor Employee Identifier	Optional	Alpha or Numeric	<i>36749302</i>	
FName	Contributor First Name	Required	Alpha	<i>Joseph</i>	
LName	Contributor Last Name	Required	Alpha	<i>Smith</i>	
Title	Contributor Title	Optional	Alpha	<i>Vice President</i>	
Email	Contributor Email	Optional	Alpha	<i>joe@gmail.com</i>	
Phone	Contributor Work Phone #	Optional	Numeric	<i>101-232-2856</i>	Include Area Code
PhExt	Contributor Phone Extension	Optional	Numeric	<i>456</i>	
Fax	Contributor Fax #	Optional	Numeric	<i>101-345-4864</i>	Include Area Code
Fed	Federal Employee	Optional	Alpha	<i>Yes</i>	Identify if the contributor is a federal employee.
Partner	Partner Name	Required	Alpha	<i>Wells Fargo Bank</i>	
SPartner	Sub-partner Name	Optional	Alpha	<i>Mortgage Department</i>	
SalStart	Salary Start Date	Required	Numeric	<i>10/20/2018</i>	
HourSal	Hourly Salary	Required	Numeric	<i>25.00</i>	
Benefit	Benefit Percentage	Required	Numeric	<i>30</i>	
MedBen	Medical Benefit	Required	Numeric	<i>10</i>	